

HARTLEPOOL FAIRTRADE TOWN
STEERING GROUP

Minutes of meeting
Monday 10th January 2011

Attendance

Martin Green
Chris Eddowes
Chris Henderson
Susan Atkinson
Jenny Kelly
Peter Spires
Carl Richardson
Lesley Cowley

1. Apologies

Susan Atkinson
Catherine Henson

2. Secretary

Helen Beaman of HBC is no longer able to act as secretary to the group as this role has been removed from her job remit. CR is to make enquiries into who is now responsible for Agenda 21. A Fairtrade champion within the council was discussed. CR

3. Minutes of previous meeting

Previous minutes contain error in date, meeting was held on 1st November 2010

Error in action, CH refers to Catherine Henson, not Christopher Henderson. In future Catherine Henson will be CEH in the minutes.

4. Matters arising

Martin Green to send logo and website information to Peter Spires to go on the HBC website.

Action carried forward for Sylvia Tempest to check whether community centres and cafes such as Café 177 were serving fair-trade products and to try to promote this. ST

Action carried forward for Sylvia Tempest to ask for a community representative for the group. ST

Martin Green spoke to Catherine Frank about getting a

representative of the group on the Environment Partnership, she was going to follow this up with Joanne Smithson, MG still waiting for reply. CR commented that the Environmental Partnership may not continue. MG

Atkinson's Print Factory quote request for car stickers, £465 for 500 car stickers and 500 shop window stickers. No extra charge to update logos. MG to send logos and place order. MG

Martin Green reported that the Fairtrade Foundation was reviewing Goal 2, –retail premises, and that should cover the Kitkat and Dairy Milk issue. This is currently under consultation.

ST

Action carried forward for Sylvia Tempest to return all information gathered from the questionnaire at the next meeting.

CEH

Action carried forward for Catherine Henson to check the hairdressers on Murray Street (next to launderette) which has fairtrade signs in window

CE

Chris Eddowes to spoke with Bobby Davison's wool shop regarding the use of Fairtrade wool. They also made a commitment to drink Fairtrade tea and coffee. Chris Eddowes to check and give a shop sticker.

Peter Spries to send details of owners of the stalls at the Tall Ships event so that Martin Green can send letter of thanks to be sent. PS/MG

Christmas stall we held in town centre, well advertised and a success.

Carl Richardson to check Popadoms on marina for Christmas meal. CR

5. Reports from

JK

Schools sub group

Jenny Kelly to set up schools meeting for first week in February. JK

E-mail schools asking them to order bunting. JK

Jenny Kelly is to contact Ms Smith at Grange Primary School.

Schools contact list formed, arrange access to schools e-mail for MG. JK

Fairtrade Fortnight display to be held in Art Gallery on 28th February – 13th March. Fens and Clavering have confirmed, JK and CEH to chase up more schools. JK/CEH

Contact art gallery regarding organising an opening for the schools art exhibition. Suggested 1st of March. JK

Tees Valley Fairtrade Forum

Discussion of driving vintage buses from Hartlepool, Middlesbrough and Stockton to Stockton market and have a joint Fairtrade event. Martin to find out details regarding using the Hartlepool bus. Discussion of events; bunting making, jewellery making, quiz. MG

Smooth radio offer will not be taken.

6. Fairtrade Fortnight 28th February to 13th March 2011

Town centre stall

Martin Green has organised for stall in town centre for 10th/11th March. PS

Peter Spries to e-mail Paul Hamilton to check insurance for stall.

Martin Green to contact Helen Beaman to lend HBC display boards. JK/CE

Ceilidh

Fairtrade ceilidh postponed, English Martyrs School costs too high, St Hilds will hire hall for £50.

Suggested wine tasting could be part of art gallery opening. Jenny Kelly to contact art gallery and pass details onto Chris Eddowes. JK

Co-op will be having usual promotions.

Carl Richardson to organise flying Fairtrade flag above the Civic Centre throughout Fairtrade Fortnight. CR

7. Fairtrade Premises Update

Elwick News now stocks Fairtrade items, sugar, chocolate.

Carl Richardson to check Cafe 177, followed up by Peter Spires CR/PS

8. Any other business

Peter Spires to enquire about putting car stickers on yellow buses. PS

Martin Green to contact Harland Dear to see if there is a 2011 MG

tourist brochure.

Carl Robinson and Peter Spries to speak to HBC about Fairtrade themed flower bed. PS/MG

Peter Spires suggested that the group nominates a school for Fairtrade work in the Pride in Hartlepool awards. Jenny Kelly to contact Joe Taylor for suggestions. JK

New design website is ready to upload, group okayed design, CH to upload

9. Next Meeting

Monday February 7th at 13.00 in the Chairman's Parlour.